



Business Administration AAS

About this program

From corporations to small firms, organizations in the private, public, and non-profit sectors are always seeking employees who possess strong business skills. With your Business Administration Associate of Applied Science degree from CNM, you'll be prepared to enter the job market after graduation and pursue entry-level positions in a management or administrative role.

Pursue Your Goals

Whether you're looking to launch a new career or advance the one you've got, an associate's degree in business administration can help you find your footing in the business world, improve your job prospects and raise your earning potential. It can also be an important step toward a bachelor's degree.

This self-paced program includes courses in a variety of areas including:

- Accounting
- Business Law
- Economics
- Marketing

Transfer Credits In

Courses from other accredited institutions can be transferred and used to earn your degree at CNM.

Transfer Credits Out

CNM Online Associate degrees transfer to participating four-year colleges in the state of New Mexico. Some restrictions apply.

Course Length

7 Weeks

Costs per term

\$700

Courses per term

Unlimited

Courses

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| Business Math | BUSA 1180 |
| Composition I | ENGL 1110 |
| Introduction to Business | BUSA 1110 |
| Business Professionalism | BUSA 1130 |
| Fundamentals of Information Literacy and Systems | BCIS 1110 |
| Principles of Accounting I | ACCT 2110 |
| Entrepreneurship | ENTR 1110 |
| Introduction to International Business | BUSA 2120 |
| Principles of Management | MGMT 2110 |
| Principles of Accounting II | ACCT 2120 |
| Principles of Marketing | MKTG 2110 |
| Customer Service in Business | BUSA 2240 |
| Business Law I | BLAW 2110 |
| Technical Communications | ENGL 1210 |
| Survey of Mathematics | MATH 1130 |
| Human Resource Management | BUSA 2220 |
| Business Ethics | BUSA 2460 |
| Business Capstone | BUSA 2999 |
| Macroeconomic Principles | ECON 2110 |
| Project Management Fundamentals | BUSA 1198 |

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Careers & Outcomes

Jobs in the Field

- Administrative Assistant
- Customer Service Specialist
- Office Manager
- Payroll Coordinator
- Store Manager
- Sales Consultant/Supervisor

Learning Outcomes

Upon successful completion of this program, students will be able to:

- Apply general business and management functions.
- Develop marketing strategies.
- Evaluate and apply financial data for decision making.
- Organize and express ideas clearly, both orally and in writing.
- Recognize and demonstrate effective teamwork skills.
- Research and use data to effectively evaluate and solve business problems.
- Utilize appropriate technology in business situations.

Get Started

The CNM Online application process is easy and straightforward. Get started here.



About CNM Online

CNM's Online College is a 100% online degree and certificate program with all-inclusive tuition, fees, and course resources offered in an accelerated 7-week format.